

International Exchange Fact Sheet • Academic Year 2011 – 2012

Exchange Team Contact Information

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HKUST Business School Mailing Address & Websites

<p>Mailing Address: Room 6415, 6/F, Lifts 25-26 Undergraduate Programs Office School of Business & Management The Hong Kong University of Science & Technology Clearwater Bay, KLN, Hong Kong</p> <p>Business School Website: www.bm.ust.hk</p> <p>Exchange Program Website: www.bm.ust.hk/ug/exchange</p>
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Important Dates 2011 – 2012

<p><u>Application Deadline (Confirmed)</u></p> <p>Fall: 30 Apr 2010 Spring: 30 Sep 2010</p>	<p><u>Online Applications Website</u></p> <p>www.bm.ust.hk/bba/exchange/in/application</p>
<p><u>Academic Year</u></p> <p>Fall: 01 Sep – 21 Dec 2011 Spring: 01 Feb – 25 May 2012</p>	<p><u>Expected Arrival Date</u></p> <p>Arrival dates depend on the earliest dorm check-in dates. Below, are AY2011-12's dorm dates:</p> <p>Fall: 29 Aug 2011, 2PM Spring: 20 Jan 2012, 2PM (TBC)</p>
<p><u>Orientation Program</u></p> <p>Fall: 31 Aug 2011 Spring: 31 Jan 2012 (TBC)</p>	<p>This compulsory Orientation is held on the last working day before the start of each semester. Students will be briefed on add/drop procedures, student ID card registration, and etc.</p> <p>The Global Students Office (GSO) will often host a Welcome Reception after the Orientation.</p>

Exchange Buddy Programs

Buddy Program Activity (TBC)

Fall: 03 Sep 2011
Spring: 04 Feb 2012

This event includes a light brunch, followed by tours of Stanley and Victoria Peak. It is normally held on the first Saturday after the Orientation.

SBM Buddy Program

Exchange students will be assigned a Business (SBM) buddy. This buddy is a local business school student who has gone and/or will go on exchange. The buddy will assist the exchange student with airport reception, settling in on-campus, and various other matters to help students adapt to their new environment during the semester.

GSO Buddy Program

Besides the SBM buddy, exchange students can opt to also join a second Buddy Program offered by the Global Students Office (GSO). GSO will make sure to assign a non-business buddy.

Compulsory Health Insurance

Insurance Application Deadline

Fall: 30 June 2011
Spring: Nov 2012 (TBC)

Starting Spring 2010, it will be *compulsory* for exchange students to obtain health insurance which *minimum requirements* set in this [Appendix One](#) prior to arrival.

An insurance plan meeting all our requirements is offered through HKUST. Students are advised to purchase this plan. Students whose existing plan does not meet all our requirements will be required to purchase our plan in addition.

Details on this plan will be provided in the Greetings Package to students.

Accommodations

Application Deadline

Fall: 30 Jun 2011
Spring: Nov 2011 (TBC)

Exchange students are accommodated on-campus in double occupancy student halls.

Housing application forms are enclosed in the acceptance packages. Forms should be submitted directly to housing and deadlines should be observed on the form.

Housing Charges 2011/2012 (TBC)

Fall: From \$ 5,500 - \$7,000
Spring(TBC): From \$ 6,000 - \$7,500

Residential Period 2011/2012

Fall: 29 Aug – 27 Dec 2011
Spring: 20 Jan – 03 Jun 2012



Housing Charges in 2011-12 as a reference:

Hall Types	Charges for 2011/12 (HK\$)	Facilities	Other Fees (HK\$)	Payment Terms
Double Occupancy Rooms	Around \$5,500-\$7,500 per semester for a Twin-Bed Double Occupancy room	Most floors are for either male or female Share shower and washroom facilities with around 50 – 80 residents on the same floor	Residential fee: \$50 (excl. UG VI)	Lump sum HKD payment upon arrival
UG Halls I, II, III, IV, V (PG Hall II), VI, and VII (limited availability)	Furnished with an air conditioner, a bed, a wardrobe, a desk, and some bookshelves	Does not include electricity expenses for air-conditioners operated by card meters. Residents pay for the actual amount of electricity consumed by smart card or purchasing stored value cards from respective Hall Office.		
Bunk-Bed rooms are available upon request	No bed linen included			

- Please note that extensions for housing at the end of the semester are normally not accepted.
- Students are advised no bed linen is provided. Students should purchase a bed protector for the duration of their stay.

Estimated Living Expenses

Break-Down of Costs per a Semester based on 2011/2012 for reference:

	HKD\$
Food (no meal plan, roughly HK\$35/meal on-campus)	\$14,000
On-Campus Hall Accommodation	\$ 6,000
Books and Supplies	\$ 1,500
Health Insurance for 5 months coverage	\$ 1,950
Local Transportation, Personal and Incidental Expenses*	\$ 12,000
Total:	\$35,450
<i>Approximately:</i>	<i>(US\$4,557)</i>

* This category of expenses includes entertainment and shopping at a reasonable level on weekends. It does not include travel outside Hong Kong for holiday.

Learning Expectations

Language of Instruction:	English is the medium of instruction for the Business School
Class Format:	Lectures, Case Analysis/Presentations, Papers, and Projects
Class Attendance:	Class attendance is mandatory until the last day of classes
Class Participation:	Class participation is part of the student's final grade in most courses
Course Grading:	Letter graded, with grade D a marginal pass; final course grade often based on class participation, projects, case analysis, mid-term and final exams. Some courses are graded on a curve
Class Size:	Normally 30 – 40 students per a class 200 and 300 level courses
Course Load:	4 – 5 courses with a maximum total of 17 credits
Course Choices:	Exchange students have the same freedom in course selections as regular students. They can select any courses which are offered during their exchange semester as long as they meet the prerequisite requirements and if there are vacancies available. Some courses may require professor approval for enrollment.
Examinations:	Format of exams varies. Final exams are written in the last 2 weeks of the school. Students are responsible to stay in HK until the last day of finals. Requests for early leave of exams are normally not considered.

Available Subjects & Course Outlines

<p>Course Code Changes Codes have changed starting Fall 2011:</p> <ul style="list-style-type: none"> • Course Code Conversion Table <p>Course Descriptions Course Descriptions of ALL subjects can be found in:</p> <ul style="list-style-type: none"> • 2011/2012 Provisional Course Catalog <p>Course Outlines Past outlines for only the below business subjects are posted at:</p> <ul style="list-style-type: none"> • Economics • Finance • Marketing • Information Systems & Operations Management <p>Other Outlines</p> <ul style="list-style-type: none"> • LANG • HUMA • SOSC 	<p>Business Courses Accounting Economics* Finance* Global Business* Information Systems Operations Management Management of Organizations Marketing*</p> <p><i>*These courses are popular. Students who select these subjects should also be prepared with alternative courses.</i></p> <p>Exchange students are free to select courses outside of business such as:</p> <p>Putonghua Language Courses LANG113 – Putonghua for Non-Chinese Background Students I LANG114 – Putonghua for Non-Chinese Background Students II</p> <p>Others Courses HUMA – Humanities SOSC – Social Sciences GNED – General Education And etc...</p>
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Student Services



Academic Advising

Academic advising is available from the Business School's Exchange Programs Coordinator.

Student Counseling

Counseling is available from a Student Counselor through the Student Affairs Office (SAO). The counselor can assist students with special medical needs, learning disabilities, and other such matters. More information can be found by referring to the SAO Website:

<https://sao.ust.hk/counseling/cgi-bin/web/index.php>.



Student Housing Office

Housing applications and other related issues are managed by our Student Housing Office (SHO). More information on the Student Halls, Hall Life, and such can be found at the SHO website:

<https://sao.ust.hk/housing/index.html>.



Student Health & Wellness

There is a medical and dental clinic located on-campus. Students can visit these clinics for general consultations.

https://sao.ust.hk/sports/medical_dental.html



The university has a task force to keep the school community updated on the on-goings of any prevalent health matters (ie: Swine Flu). More information can be found at: www.ust.hk/healthmatters/index.htm

Global Students Office (GSO)

GSO helps to arrange activities for our international degree students throughout the semester. This office will normally host a Local Tours/Orientation Lunch/Dinner for all international students including exchange. Activities which are organized for international students will also be available for Exchange Students participation. More information on this office can be found at: <http://gso.ust.hk/>



Computer Services

Each exchange student is given an e-mail account after she/he has officially registered into the program. Computer facilities are easily accessible, even in the coffee shop! For an overview of Information Technology Services Center, please refer to this link:

<http://www.ust.hk/itsc/aboutitsc/>.



On-Campus Sports & Recreation Facilities

Exchange students will be given a student identity card before the semester starts. They can then have access to all kinds of facilities on campus. They can get general medical treatment from the on-campus clinic free of charge. For a listing of on-campus sports & recreation amenities, please refer to this link: <https://sao.ust.hk/facilities/index.html>.

