

# UNIVERSITA' COMMERCIALE LUIGI BOCCONI

## EXCHANGE FACT SHEET

### AY 2011-2012

Bocconi University is considered the leading university in Business and Economics in Italy. It has just been ranked **28th worldwide according to the Financial Times MBA Ranking 2011** and **33<sup>rd</sup> worldwide according to the Financial Times Global Masters in Management Ranking 2010**. Thanks to its network of alliances, Bocconi exchanges 1000 students every year with 200 universities worldwide and belongs to two of the most prestigious international networks: CEMS (Community of European Management Schools) and PIM (Partnership in International Management).

ACADEMIC CALENDAR:		FALL	SPRING
Exchange Students' Nomination Deadline		mid May	mid October
Students' Document Shipment		mid May – mid June	mid October – mid November
Online Application Period (carried out by students)		mid May – mid June	mid October – mid November
Housing Application Period (carried out by students)		mid May – mid June	mid October – mid November
Italian Language Course	Registration	mid May – mid June	mid October – mid November
	Teaching	September*	mid January – mid February
Teaching		mid September end of December	mid February end of May
Examination		January / February (a special session is organized before Christmas for exchange students)  ** Earliest Departure Date: end of December (before Christmas)	June / July  ** Earliest Departure Date: end of June

Information on semester's schedule and deadlines: [www.ir.unibocconi.eu/calendar](http://www.ir.unibocconi.eu/calendar)

Information on courses: [www.ir.unibocconi.eu/offer](http://www.ir.unibocconi.eu/offer) or [www.ir.unibocconi.eu/coe](http://www.ir.unibocconi.eu/coe) for the list of courses taught in English

\* **CEMS Students** taking part in the Blocked Seminars may not be able to attend this course

\*\* **Earliest Departure Date:** this date must be considered the earliest date by which at least one official exam date for each course is scheduled. Since students must sit their exams at Bocconi only during the official examination sessions we strongly suggest that they do not plan their departure before this date.

#### LEARNING EXPECTATIONS

**Educational Offer:** Bocconi University offers 5 Bachelor programs, 10 Master of Science programs and a combined Bachelor and Master of Science in Law.

Included in the above educational offer, 1 Bachelor and 7 Master of Science programs are taught entirely in English:

- International Economics, Management and Finance (Bachelor)
- International Management
- Marketing Management
- Accounting, Financial Management and Control
- Finance
- Economics and Management of Arts, Culture, Media and Entertainment
- Economic and Social Sciences
- Economics and Management of Innovation and Technology

**Language of Instruction:** Italian or English

**Course Load:** exchange students are expected to select min. 2 up to max. 6 courses per Term.

Bocconi University credit system is ECTS equivalent: 1 Bocconi credit corresponds to a 25-hour workload (of which 8 lecture hours).

On the average exchange students select 4 courses per term and courses run approximately 11 weeks per semester.

Exchange students may decide to substitute one Bocconi course with a research project under the mentorship of a Bocconi Professor.

**Course Selection:** carried out by students through an online application. Exchange students can choose from a wide range of courses offered in English (over 100) every semester.

**Course Restrictions:** undergraduate students can choose among undergraduate courses only (code 30xxx, 6xxx and some 50xxx), while graduate students can select courses both at the undergraduate and at the graduate level (code 20xxx, 8xxx and 50xxx).

Some specific restrictions apply to some courses: please check the notes on the course lists available online.

**Language Courses:** exchange students cannot insert language courses in their study plan. They will be able to attend language classes as auditors but they will not be allowed to sit the final exams and no grades nor credits will be transferred to their home university.

**Class Format:** mainly lectures. Depending on the subject, case discussions and presentations might be used. Generally, class attendance is not mandatory, but it is highly recommended: notes taken during lectures might be relevant for the final exam.

**Class Size:** classes have from 20 up to 130 students.

**Examinations:** written or oral, they are usually written in courses taught in English. Exams must be sat on the official examination sessions and only at Bocconi. Students must officially enroll for exams on the official dates in order to allow the grade registration.

**Grading:** it is essentially based on the result of the final exam. In some courses it is the sum of different elements like team-work, projects, essays, and class participation.

**Transcripts:** the electronic pdf is emailed directly to the International Office of the partner institution at the end of each semester. Original copies are mailed upon request.

For further info: [www.ir.unibocconi.eu/exchangetranscript](http://www.ir.unibocconi.eu/exchangetranscript)

**N.B.:** Undergraduate students are allowed to choose among undergraduate courses only (code 30xxx, 6xxx and some 50xxx).

**BEFORE LEAVING HOME**

**Expected Arrival Date:** students are expected to be at Bocconi in time for the Orientation Meeting (see the date on the website at [www.ir.unibocconi.eu/calendar](http://www.ir.unibocconi.eu/calendar)) or - at the latest – for the first day of classes of each Term. Students attending the Italian Language Course are expected to be in Milan by the starting date of the course.

**VISA:** students not having citizenship or residency in EU countries must apply for a **study VISA** at the Italian consulate of their home country. *To this purpose the ISD Team will send an official acceptance letter directly to the exchange coordinator of the sending institution.*

Students are recommended to ask for a multiple entry Schengen VISA if they are planning to visit other European countries of the Schengen area. They must apply for and obtain their visa PRIOR to their arrival in Italy. We suggest that students begin their visa application process well in advance, since it might take some time to obtain it.

**Health Insurance:** Università Bocconi does not require international students to have a health insurance to complete the enrolment in the exchange program.

Nevertheless, all **NON-EU students** must have a health insurance coverage with international validity while studying in Italy in order to be approved for a Visa/permit of stay.

**EU students** are required to have the European Health Card (if already effective) or similar private insurance policies with international validity to benefit from a health service coverage.

**Approximate Living Costs**

**Housing:** from 500 (shared bedroom in private apartments) to 800 Euro per month.

**Food:** a meal at the university canteen is approx 8 Euro (exchange students will have meal plans at a different rate).

**Transportation:** for the metro pass, approx 20 Euro per month for students under 26 or approx 30 euro for students over 26.

**BOCCONI SERVICES AND FACILITIES**

**Internet Access:** exchange students can access internet through a wireless and cable university network. The wireless connection is operational on a wide area of the campus.

IT labs connected to the university network and printers are also available for students.

**Library:** exchange students can access a comprehensive library free of charge.

**Language Centre:** it offers curricular language courses; exchange students can attend as auditors during the semester.

**Career Service:** helps students find internship opportunities and get ready for job interviews.

**Bocconi Sport Team:** aims at spreading the passion for sports among students by promoting and coordinating recreational and sport events.

**Campus Life:** organizes and promotes cultural, sporting and discussion-oriented activities.

Take a virtual tour of Bocconi campus at:  
[www.unibocconi.eu/virtualcampus](http://www.unibocconi.eu/virtualcampus)

**INTERNATIONAL STUDENT DESK**

*The **International Student Desk** is the Service within Bocconi International Relations office committed to helping incoming exchange students make the most of their stay in Bocconi. A **dedicated staff** will provide assistance with relocation matters in order to ease the students' transition into their new life in Milan and Bocconi and will support exchange students throughout their stay.*

**Housing Support:** exchange students can require accommodation in Bocconi dorms through the ISD Housing Office. Please note that Bocconi residences close during the summer and winter breaks. More details are available on our website at: [www.ir.unibocconi.eu/housingisid](http://www.ir.unibocconi.eu/housingisid)

For further information please contact: [housing.isd@unibocconi.it](mailto:housing.isd@unibocconi.it)

**Academic Advising:** academic advisors are available to help exchange students build their study plan.

**Welcome Activities:** at the beginning of each Term the ISD offers a series of welcome activities:

- Welcome Desk
- Bocconi Welcome Kit
- University Tours
- Guided Tours of Milan
- Welcome Cocktail

**Orientation Program:** a series of meetings organized at the beginning of each Semester aiming at providing useful information on relocation in Milan and on Bocconi services and procedures

- Orientation Meeting (mandatory for exchange students)
- Permit of Stay Sessions

**Italian Language Course:** offered only to exchange students, the **Crash Course** begins before classes start and is divided into different levels – from beginner up to advanced. The workload is approx 60 hours for 3-4 weeks and attendance is mandatory for students taking part in the course. At the end of the semester an attendance certificate will be issued. For further details visit: [www.ir.unibocconi.eu/itacourse](http://www.ir.unibocconi.eu/itacourse)

**Buddy Service:** senior Bocconi students provide tutorship to international students who request this service.

**CONTACT DETAILS****INTERNATIONAL STUDENT DESK (ISD)****Exchange Students**

Piazza Sraffa 13

20136 Milano - Italy

Tel. +39-025836.2236/2250

Fax +39-025836.2204

E-mail: [inexchange@unibocconi.it](mailto:inexchange@unibocconi.it)Website: [www.ir.unibocconi.eu/inexchange](http://www.ir.unibocconi.eu/inexchange)