



## M.S. IN ACCOUNTING

Financial Reporting & Assurance  
Tax Consulting

## Application Checklist

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### PREREQUISITES

Candidates must complete six prerequisite accounting courses prior to matriculation (not at the time of application submission) from a regionally accredited college or university: Financial Accounting, Managerial Accounting, Intermediate Accounting I, Intermediate Accounting II, U.S. Federal Taxation, and Audit.

### LETTERS OF RECOMMENDATION

Two letters of recommendation are required. At least one recommender must be someone who has taught you in the classroom, preferably in accounting, and can attest to your academic abilities. The online application allows you to add your recommender's name and contact information. They will then receive an email prompt with a link to an online form that, once submitted, will attach to your application.

### TRANSCRIPTS

If you attend or attended an institution in the United States, upload copies of your unofficial transcripts. If offered admission, you will be asked for an official/final transcript showing degree conferred and prerequisite courses completed for a grade.

#### INTERNATIONAL APPLICANTS

Applicants who completed coursework outside of the United States must submit a course-by-course credential evaluation of their official transcripts. Evaluations must be sent from the evaluator directly to the McIntire School of Commerce. For a list of credential evaluators, visit [www.naces.org](http://www.naces.org).

### TEST SCORES

The GMAT is optional for applicants completing a degree from a four-year U.S. institution with a cumulative GPA of 3.50 or higher and grades of "B" or better in Introduction to Financial Accounting, Introduction to Managerial Accounting, Intermediate Accounting I, and Intermediate Accounting II. The GMAT is required if your GPA is less than a 3.50 or if you earned less than a "B" in these prerequisite courses. Send official test scores to the McIntire School of Commerce at the University of Virginia, code KC7-K3-31.

#### INTERNATIONAL APPLICANTS

International applicants are required to submit official scores from an English language test unless they have studied at least two years in the United States and will earn their undergraduate degree from a U.S. regionally accredited institution. All other international applicants must provide either a TOEFL (minimum 100 iBT) or IELTS (minimum 7.5) score. Send electronic TOEFL scores to the University of Virginia using code B626. Send electronic IELTS scores to the University of Virginia McIntire School of Commerce, 125 Ruppel Drive, Charlottesville, Virginia 22903. International applicants can also submit an optional InitialView interview, which includes a recorded interview and writing sample, as additional evidence of their English language proficiency.

### ONLINE APPLICATION, RESUME, & FEE

Applicants must also complete the online application, upload their resume, and pay a non-refundable \$75 processing fee. Candidates can track the progress of their application through their online account.

**START AN APPLICATION**

[apply.mcintire.virginia.edu/apply](http://apply.mcintire.virginia.edu/apply)



McINTIRE SCHOOL  
of COMMERCE

## TAKE THE FIRST STEP

Applications are accepted on a rolling-admission basis from September through March, and decisions are released within a month. To be considered for maximum departmental scholarship, applicants are encouraged to apply by the February 15 deadline. Applications received after April will be considered on a space-available basis.

ROUND	APPLICATION DUE	DECISION RELEASED
1	September 15	October 15
2	October 15	November 15
3	November 15	December 15
4	January 15	February 15
5	February 15	March 15
6	March 15	April 15

## FUNDING GRADUATE SCHOOL

**SCHOLARSHIPS** Departmental scholarships range from \$2,500 to \$34,000. Scholarships are based on academic merit and/or financial need, and nearly two-thirds of the class typically receives an award. To be considered for a scholarship, apply by February 15.

**FINANCIAL AID** The University of Virginia Student Financial Services Office offers a wide range of services to help you pay for graduate school, including federal financial aid programs; need-based, private, and emergency loans; work study; and resources to search for additional scholarships and grants. To apply for financial aid, complete the Free Application for Federal Student Aid (FAFSA). Graduate students applying for financial aid are considered independent, without parental support.

**WORKING AS A GRADUATE STUDENT** Many students apply to work as graduate interns. Positions are posted the summer prior to matriculation. Opportunities include assisting faculty with research or tutoring, working for a departmental office, or serving as a program brand ambassador.

## CLASS VISITS

Prospective students are encouraged to visit the McIntire School of Commerce and sit in on an M.S. in Accounting class. Class visits can also include connecting with faculty and current students, a building tour, and meeting with an admissions counselor. Visit [commerce.virginia.edu/ms-accounting/events](http://commerce.virginia.edu/ms-accounting/events) for a list of upcoming events or contact us to arrange a personalized visit.

## CONTACT US

Graduate Admission  
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