



McINTIRE SCHOOL of COMMERCE

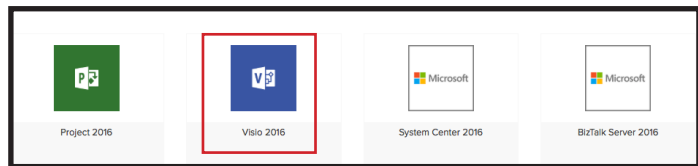
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Installation Guide: Microsoft Visio (Windows)

The instructions below guide you through a download of Microsoft Visio from UVa Software, and a subsequent installation. Other Windows software from UVa (such as Microsoft Project) can be installed in a similar fashion.

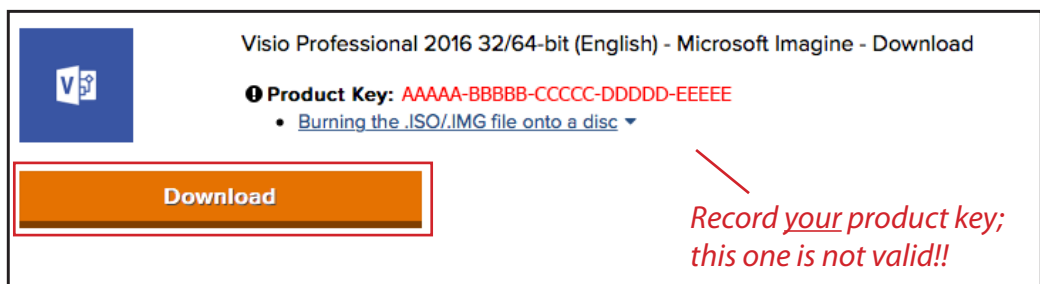
Obtain the software

1. Open a browser and sign into the UVa Software Gateway (virginia.onthehub.com) using NetBadge.
2. Select "More Options," then "Microsoft Imagine Premium" from the available tabs.
3. Click on *Visio 2016*.
4. Click on "Add to Cart" for "*Visio Professional 2016 32/64-bit (English) -- Microsoft Imagine.*"
5. Click checkout, agree to the license terms, and you will encounter a receipt page.
 - (Receipts for past orders can be found at "Your Account/Orders" at the top of the page.)
 - PRINT OR WRITE DOWN the red text, this is a product key you need to activate Visio.



Product Key: _____ - _____ - _____ - _____ - _____

6. Click the orange "Download" button, which will open in a separate tab or window.
7. Click "Download" under **Visio Professional 2016 32/64-bit (English)**.
8. Click "Save" and wait for the download to complete (over 2GB, may take a while).



9. When the download is complete, click **Open Folder**.



10. Right-click (or control-click) on the downloaded Visio ISO file and choose **Mount**.
11. Double-click the **Setup** file.
12. Click Yes when prompted by a User Access Control dialog box.
13. Accept the terms of the license agreement, and click Continue.
14. Click Install Now.
15. When installation is complete, click Close.
16. Launch Visio: click the Start button, then click Visio 2016.
17. You will be prompted by a box asking for your product key.
18. Enter the product key you recorded from UVA Software and click Continue.
19. Click Yes when prompted by a User Access Control dialog box.
20. Click Accept on the Auto-Updates screen.
21. You can now start using Visio. Please repeat this process for Microsoft Project, and/or other software that needs to be installed.

